

Q1. Does your organization/organisation have a known and understood policy for storing and disposing of confidential paper documents?

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1100	550	550	275	440	385	253	249	330	248	1000	100	949	51	-	-	100	484	206	139	72	41	45	113
Base: All Respondents	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
No, no policy exists	397	177	220	70	138	188	64	87	144	94	391	6	387	4	-	-	6	244	75	34	14	10	6	14
	36%	33%	40%	25%	32%	49%	31%	37%	36%	39%	39%	6%	41%	8%	-	-	6%	50%	36%	25%	20%	25%	14%	12%
			A			CD					K		MP				RSTUVW	STVW	W	*	*	*		
Yes we do have a policy, but not all employees are aware of it	129	79	50	42	60	27	29	28	43	28	107	22	88	19	-	-	22	27	30	17	15	7	10	22
	12%	15%	9%	15%	14%	7%	14%	12%	11%	11%	11%	22%	9%	37%	-	-	22%	5%	15%	13%	21%	17%	23%	20%
		B		E	E						J		L*			L		Q	Q	Q*	Q*	Q*	Q	
Yes, and our policy is strictly adhered to by all employees	533	268	265	151	227	155	104	113	194	113	461	72	433	28	-	-	72	189	98	78	43	22	27	75
	48%	49%	48%	55%	52%	40%	51%	48%	49%	46%	46%	72%	46%	55%	-	-	72%	39%	48%	58%	59%	55%	61%	67%
		E		E							J		*			LM	Q	Q	Q*	Q*	Q*	Q*	QR	
Don't know	41	19	22	13	12	16	8	9	15	9	41	-	41	-	-	-	-	28	4	6	-	1	1	1
	4%	3%	4%	5%	3%	4%	4%	4%	4%	4%	4%	-	4%	-	-	-	-	6%	2%	5%	-	3%	2%	1%
											K		P	*			RTW			*	*	*		
Sigma	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	-	-	100%	100%	100%	100%	100%	100%	100%	100%
Summary																								
Yes (Net)	662	347	315	193	287	182	133	141	237	141	568	94	521	47	-	-	94	216	129	95	59	29	37	97
	60%	64%	57%	70%	66%	47%	65%	60%	60%	58%	57%	94%	55%	92%	-	-	94%	44%	62%	70%	80%	72%	84%	87%
		B		E	E						J		L*			L		Q	Q	QR*	Q*	QR*	QRSU	

Q2.Does your organization/organisation have a known and understood policy for storing and disposing of confidential information on electronic devices?

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1100	550	550	275	440	385	253	249	330	248	1000	100	949	51	-	-	100	484	206	139	72	41	45	113
Base: All Respondents	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
No, no policy exists	443	195	248	84	151	208	70	104	158	103	439	4	435	4	-	-	4	277	84	35	17	9	5	16
	40%	36%	44%	30%	34%	54%	34%	44%	40%	42%	44%	4%	46%	9%	-	-	4%	57%	41%	26%	23%	22%	11%	15%
			A			CD		F			K		MP				RSTUVW	STUVW	VW	*	*	*	*	*
Yes we do have a policy, but not all employees are aware of it	152	99	53	51	70	31	34	28	52	36	126	26	106	20	-	-	26	24	36	21	17	11	15	28
	14%	18%	10%	19%	16%	8%	16%	12%	13%	15%	13%	26%	11%	39%	-	-	26%	5%	17%	16%	23%	27%	34%	25%
		B		E		E					J		L*			L		Q	Q	Q*	Q*	QRS*	Q	
Yes, and our policy is strictly adhered to by all employees	460	229	230	130	198	131	91	97	169	94	390	70	363	27	-	-	70	162	82	71	40	19	24	63
	42%	42%	41%	47%	45%	34%	45%	41%	43%	39%	39%	70%	38%	52%	-	-	70%	33%	39%	52%	54%	46%	53%	57%
			E			E					J		L*			LM		QR	QR*	*	Q*	Q*	QR	
Don't know	45	19	26	11	19	16	10	8	16	10	45	-	45	-	-	-	-	25	5	8	-	2	1	4
	4%	4%	5%	4%	4%	4%	5%	3%	4%	4%	5%	-	5%	-	-	-	-	5%	2%	6%	-	5%	2%	4%
											K		P	*			T			*	*	*	*	*
Sigma	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	-	-	100%	100%	100%	100%	100%	100%	100%	100%
Summary																								
Yes (Net)	611	328	283	181	268	162	125	125	221	131	515	96	469	47	-	-	96	186	117	92	57	30	39	91
	56%	61%	51%	66%	61%	42%	61%	53%	56%	54%	52%	96%	49%	91%	-	-	96%	38%	57%	68%	77%	73%	87%	81%
		B		E	E						J		L*			L		Q	QR	QR*	Q*	QRS*	QRS	

Q5. What type of document could threaten the stability of your organization/organisation in the event that it was stolen?

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1100	550	550	275	440	385	253	249	330	248	1000	100	949	51	-	-	100	484	206	139	72	41	45	113
Base: All Respondents	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
Client/customer information	442	242	201	116	190	137	86	83	178	89	384	58	360	24	-	-	58	148	80	58	42	19	22	73
	40%	45%	36%	42%	43%	35%	42%	35%	45%	37%	38%	58%	38%	47%	-	-	58%	30%	39%	43%	57%	46%	49%	66%
		B		E					GI		J			*		L		Q	Q	QR*	Q*	Q*	QRSU	
Financial records	404	228	176	116	166	122	81	90	149	80	347	57	323	25	-	-	57	137	64	62	46	14	21	62
	37%	42%	32%	42%	38%	32%	40%	38%	38%	33%	35%	57%	34%	48%	-	-	57%	28%	31%	46%	62%	34%	46%	55%
		B		E							J			L*		L		QR	QRSU*	*	Q*	Q*	QRU	
Legal documents	332	196	135	104	148	80	56	64	135	72	266	66	243	23	-	-	66	97	60	40	38	19	21	56
	30%	36%	24%	37%	34%	21%	27%	27%	34%	29%	27%	66%	26%	44%	-	-	66%	20%	29%	30%	52%	46%	47%	50%
		B		E							J			L*		LM		Q	Q	QRS*	QR*	QRS*	QRS	
HR/Employee information	228	142	87	74	110	44	52	48	70	56	172	56	157	15	-	-	56	52	46	29	22	12	15	52
	21%	26%	16%	27%	25%	11%	26%	20%	18%	23%	17%	56%	17%	29%	-	-	56%	11%	22%	21%	30%	30%	33%	46%
		B		E			H				J			L*		LM		Q	Q	Q*	Q*	Q*	QRST	
Intellectual property	203	131	73	58	90	55	36	41	83	41	156	47	138	18	-	-	47	59	34	24	16	11	13	45
	18%	24%	13%	21%	21%	14%	18%	17%	21%	17%	16%	47%	15%	36%	-	-	47%	12%	17%	18%	22%	27%	28%	41%
		B		E							J			L*		L				Q*	Q*	Q*	QRST	
Business planning/strategy documents	179	123	56	73	79	27	32	39	69	37	131	48	118	14	-	-	48	39	33	27	15	9	14	43
	16%	23%	10%	27%	18%	7%	16%	17%	18%	15%	13%	48%	12%	27%	-	-	48%	8%	16%	20%	21%	22%	30%	38%
		B		DE							J			L*		LM		Q	Q	Q*	Q*	QR*	QRST	
Corporate Correspondences	116	70	46	36	59	21	20	20	49	26	72	44	64	8	-	-	44	17	18	17	14	8	12	30
	11%	13%	8%	13%	14%	5%	10%	9%	12%	11%	7%	44%	7%	16%	-	-	44%	4%	8%	13%	20%	19%	26%	27%
		B		E							J			L*		LM		Q	Q	QR*	QR*	QRS*	QRS	
Workplace policies	97	63	35	47	44	6	26	21	34	15	65	32	52	13	-	-	32	19	14	14	14	7	12	19
	9%	12%	6%	17%	10%	2%	13%	9%	9%	6%	7%	32%	5%	26%	-	-	32%	4%	7%	10%	19%	16%	26%	17%
		B		DE			I				J			L*		L				Q	QR*	QR*	QRS*	QR
R&D/Design	86	56	30	29	41	16	14	21	31	19	58	28	51	8	-	-	28	18	12	15	5	3	9	23
	8%	10%	5%	11%	9%	4%	7%	9%	8%	8%	6%	28%	5%	15%	-	-	28%	4%	6%	11%	7%	7%	20%	21%
		B		E							J			L*		L				Q	*	*	QRT*	QRST
Other	36	15	21	6	14	16	6	9	13	7	34	2	33	1	-	-	2	14	6	6	2	1	3	3
	3%	3%	4%	2%	3%	4%	3%	4%	3%	3%	3%	2%	4%	2%	-	-	2%	3%	3%	5%	3%	2%	7%	3%
														*						*	*	*	*	
No document would hurt my organization/organisation	324	120	204	46	116	162	55	76	100	84	318	6	315	2	-	-	6	217	61	22	8	4	5	8
	29%	22%	37%	16%	27%	42%	27%	32%	25%	35%	32%	6%	33%	4%	-	-	6%	44%	29%	16%	12%	9%	11%	7%
			A		C	CD				H	K			MP		*		RSTUVW	STUVW	W	*	*	*	
Sigma	2448	1384	1064	704	1059	686	464	512	912	525	2004	444	1854	151	-	-	444	817	429	314	224	105	145	414
	223%	255%	191%	255%	242%	178%	227%	216%	231%	216%	200%	444%	195%	295%	-	-	444%	168%	207%	233%	305%	259%	326%	370%

Q6. How confident are you that your current secure destruction systems for paper/electronic media will protect you from a data breach?

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1100	550	550	275	440	385	253	249	330	248	1000	100	949	51	-	-	100	484	206	139	72	41	45	113
Base: All Respondents	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
Very confident (4)	593	277	316	154	232	207	112	133	222	114	536	57	506	30	-	-	57	277	115	59	42	19	28	54
	54%	51%	57%	56%	53%	54%	55%	56%	56%	47%	54%	57%	53%	59%	-	-	57%	57%	56%	44%	57%	47%	64%	48%
Somewhat confident (3)	430	220	210	103	172	155	82	85	148	111	391	39	370	21	-	-	39	173	80	65	25	17	16	54
	39%	41%	38%	37%	39%	40%	40%	36%	37%	46%	39%	39%	39%	41%	-	-	39%	36%	38%	48%	34%	41%	36%	48%
Not very confident (2)	58	36	22	14	30	14	7	16	18	15	54	4	54	-	-	-	4	24	9	9	7	5	-	3
	5%	7%	4%	5%	7%	4%	3%	7%	5%	6%	5%	4%	6%	-	-	-	4%	5%	4%	7%	9%	12%	-	3%
Not at all confident (1)	19	10	9	5	3	11	4	3	7	4	19	-	19	-	-	-	-	13	3	2	-	-	-	1
	2%	2%	2%	2%	1%	3%	2%	1%	2%	2%	2%	-	2%	-	-	-	-	3%	2%	1%	-	-	-	1%
Sigma	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	-	-	100%	100%	100%	100%	100%	100%	100%	100%
Summary																								
Top 2 Box (Net)	1023	497	526	257	404	362	194	218	370	225	927	96	876	51	-	-	96	450	194	124	67	36	45	107
	93%	92%	94%	93%	92%	94%	95%	92%	94%	92%	93%	96%	92%	100%	-	-	96%	92%	94%	92%	91%	88%	100%	96%
Bottom 2 Box (Net)	77	46	32	19	33	25	11	19	25	19	73	4	73	-	-	-	4	38	13	11	7	5	-	4
	7%	8%	6%	7%	8%	6%	5%	8%	6%	8%	7%	4%	8%	-	-	-	4%	8%	6%	8%	9%	12%	-	4%
Mean	3.5	3.4	3.5	3.5	3.4	3.4	3.5	3.5	3.5	3.4	3.4	3.5	3.4	3.6	-	-	3.5	3.5	3.5	3.3	3.5	3.3	3.6	3.4
Standard Deviation	0.68	0.69	0.66	0.68	0.65	0.7	0.66	0.68	0.67	0.67	0.69	0.58	0.69	0.5	-	-	0.58	0.71	0.66	0.67	0.66	0.69	0.49	0.59
Standard Error	0.02	0.03	0.03	0.04	0.03	0.04	0.05	0.04	0.03	0.04	0.02	0.06	0.02	0.07	-	-	0.06	0.03	0.05	0.06	0.08	0.11	0.07	0.06

Q7. If your organization/organisation was to experience a data breach, what would be the impact your business?

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1026	501	525	246	404	376	232	230	313	231	948	78	909	39	-	-	78	471	192	129	63	33	40	98
Base: Not Suffered a Data Breach	1028	495	532	248	402	378	187	219	376	227	950	78	910	39	-	-	78	475	194	125	64	33	40	97
It would harm our credibility and reputation as an organization/organisation	276	151	124	83	122	71	59	52	111	47	237	39	220	17	-	-	39	85	51	44	25	13	15	42
	27%	31%	23%	33%	30%	19%	32%	24%	30%	21%	25%	50%	24%	42%	-	-	50%	18%	27%	35%	39%	41%	38%	43%
There may be a short term financial hit, but we would recover	236	140	96	66	103	66	41	49	88	56	204	32	184	20	-	-	32	76	43	36	21	6	16	37
	23%	28%	18%	27%	26%	17%	22%	22%	23%	25%	21%	41%	20%	50%	-	-	41%	16%	22%	29%	33%	19%	40%	38%
It would result in a loss of customers	231	135	96	80	100	51	42	41	103	38	198	33	180	18	-	-	33	70	40	31	24	12	19	35
	22%	27%	18%	32%	25%	14%	23%	19%	28%	17%	21%	42%	20%	45%	-	-	42%	15%	21%	25%	38%	36%	46%	36%
It would have legal/regulatory consequences for our organization/organisation	149	83	67	47	66	36	35	23	62	29	112	37	105	7	-	-	37	39	21	23	13	7	12	34
	15%	17%	13%	19%	17%	10%	19%	11%	16%	13%	12%	47%	12%	19%	-	-	47%	8%	11%	18%	21%	22%	31%	35%
It would result in severe financial impact	121	73	48	43	56	22	27	17	52	23	100	21	93	7	-	-	21	43	21	16	8	8	11	14
	12%	15%	9%	17%	14%	6%	14%	8%	14%	10%	11%	27%	10%	19%	-	-	27%	9%	11%	13%	12%	24%	28%	15%
It wouldn't have a significant impact	298	128	171	46	103	148	48	75	98	68	297	1	294	3	-	-	1	183	56	31	9	5	4	8
	29%	26%	32%	19%	26%	39%	26%	34%	26%	30%	31%	1%	32%	9%	-	-	1%	39%	29%	25%	15%	16%	11%	8%
Don't know	140	48	92	22	57	61	26	30	41	41	137	3	137	-	-	-	3	87	29	9	4	2	1	8
	14%	10%	17%	9%	14%	16%	14%	14%	11%	18%	14%	4%	15%	-	-	-	4%	18%	15%	8%	6%	6%	3%	8%
Sigma	1451	758	693	387	609	455	278	288	555	302	1285	166	1213	72	-	-	166	583	262	191	105	53	79	178
	141%	153%	130%	156%	151%	121%	149%	132%	148%	133%	135%	213%	133%	183%	-	-	213%	123%	135%	153%	164%	163%	197%	184%

Q8. During the next year, do you believe that the volume of paper used in your organization/organisation will

	Total	Gender		Age			Region				Sample Type		Business Size (# of Employees)					Yearly Revenue						
		Male	Female	18-34	35-54	55+	Northeast	Midwest	South	West	SBO	C-Suite	Less than 50	Between 51 and 99	Between 100 and 249	Between 250 and 499	500+	Less than \$50,000	\$50,000- <\$100,000	\$100,000- <\$250,000	\$250,000- <\$500,000	\$500,000- <\$750,000	\$750,000- <\$1,000,000	\$1,000,000+
		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Unweighted Base	1100	550	550	275	440	385	253	249	330	248	1000	100	949	51	-	-	100	484	206	139	72	41	45	113
Base: All Respondents	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
Increase significantly (5)	45	22	23	24	19	2	10	13	15	7	29	16	25	4	-	-	16	11	6	5	4	4	2	12
	4%	4%	4%	9%	4%	1%	5%	5%	4%	3%	3%	16%	3%	8%	-	-	16%	2%	3%	4%	5%	10%	5%	11%
				DE	E						J			L*		L					*	QR*	*	QRS
Increase a little (4)	104	67	37	48	37	19	18	23	38	23	81	23	72	9	-	-	23	36	15	21	8	4	9	13
	9%	12%	7%	17%	8%	5%	9%	10%	10%	9%	8%	23%	8%	18%	-	-	23%	7%	7%	15%	10%	9%	20%	12%
				DE	E						J			L*		L					*	*	QR*	
Stay about the same (3)	541	235	306	103	199	239	97	120	183	131	524	17	500	24	-	-	17	265	116	61	34	19	12	34
	49%	43%	55%	37%	46%	62%	47%	50%	46%	54%	52%	17%	53%	48%	-	-	17%	54%	56%	45%	46%	47%	28%	30%
				A	C	CD					K			P		P*		VW	SVW	VW	VW*	*	*	
Decrease a little (2)	250	136	114	54	123	73	42	50	102	52	218	32	207	11	-	-	32	92	43	34	19	11	14	39
	23%	25%	20%	20%	28%	19%	21%	21%	26%	21%	22%	32%	22%	21%	-	-	32%	19%	21%	25%	26%	26%	30%	35%
				CE							J			*		L					*	*	*	QR
Decrease significantly (1)	111	63	48	34	46	31	28	22	41	18	100	11	97	3	-	-	11	50	19	10	9	3	8	12
	10%	12%	9%	12%	11%	8%	14%	9%	10%	7%	10%	11%	10%	6%	-	-	11%	10%	9%	7%	12%	8%	17%	11%
				I							I			*							*	*	S*	
Don't know	49	20	29	13	13	22	9	10	16	13	48	1	48	-	-	-	1	34	8	5	-	-	-	2
	4%	4%	5%	5%	3%	6%	5%	4%	4%	5%	5%	1%	5%	-	-	-	1%	7%	4%	3%	-	-	-	2%
														*			TW				*	*	*	
Sigma	1100	542	558	277	437	386	205	237	395	244	1000	100	949	51	-	-	100	488	207	135	73	41	45	112
	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	-	-	100%	100%	100%	100%	100%	100%	100%	100%
Summary																								
Top 2 Box - Increase (Net)	149	89	60	72	56	21	28	35	54	30	110	39	97	13	-	-	39	46	21	26	12	8	11	25
	14%	16%	11%	26%	13%	5%	14%	15%	14%	12%	11%	39%	10%	26%	-	-	39%	9%	10%	19%	16%	19%	25%	23%
				DE	E						J			L*		L					*	*	QR*	QR
Mid Box (Net)	541	235	306	103	199	239	97	120	183	131	524	17	500	24	-	-	17	265	116	61	34	19	12	34
	49%	43%	55%	37%	46%	62%	47%	50%	46%	54%	52%	17%	53%	48%	-	-	17%	54%	56%	45%	46%	47%	28%	30%
				A	C	CD					K			P		P*		VW	SVW	VW	VW*	*	*	
Bottom 2 Box - Decrease (Net)	361	199	162	88	168	104	70	71	143	70	318	43	304	14	-	-	43	142	62	43	28	14	21	50
	33%	37%	29%	32%	39%	27%	34%	30%	36%	29%	32%	43%	32%	27%	-	-	43%	29%	30%	32%	38%	34%	48%	45%
				E							J			*		L					*	*	QR*	QRS
Mean	2.7	2.7	2.8	2.9	2.7	2.7	2.7	2.8	2.7	2.8	2.7	3	2.7	3	-	-	3	2.7	2.7	2.8	2.7	2.9	2.6	2.8
				DE							J*			L*		L*					*	*	*	
Standard Deviation	0.93	0.98	0.87	1.12	0.94	0.72	1	0.94	0.93	0.84	0.88	1.29	0.87	0.98	-	-	1.29	0.85	0.86	0.93	0.99	1.05	1.14	1.14

Q11. Does your organization/organisation have a known and understood policy for storing and disposing of confidential paper documents?

	Total	Industry Sector					
		Retail	Business Services	Finance/Legal/Insurance	Public Services	Real Estate	Other
		A	B	C	D	E	F
Unweighted Base	1100	163	179	74	115	68	501
Base: All Respondents	1100	162	177	73	115	70	504
No, no policy exists	397	59	42	10	25	16	246
	36%	36%	24%	14%	21%	22%	49%
		BCDE		*		*	ABCDE
Yes we do have a policy, but not all employees are aware of it	129	22	28	9	15	7	48
	12%	13%	16%	12%	13%	11%	10%
			F	*		*	
Yes, and our policy is strictly adhered to by all employees	533	76	104	54	73	47	179
	48%	47%	59%	74%	64%	67%	36%
		F	AF	ABF*	AF	AF*	
Don't know	41	6	3	-	2	-	30
	4%	4%	2%	-	2%	-	6%
				*		*	BCE
Sigma	1100	162	177	73	115	70	504
	100%	100%	100%	100%	100%	100%	100%
Summary							
Yes (Net)	662	97	132	63	88	54	228
	60%	60%	74%	86%	77%	78%	45%
		F	AF	ABF*	AF	AF*	

Q12.Does your organization/organisation have a known and understood policy for storing and disposing of confidential information on electronic devices?

	Total	Industry Sector					
		Retail	Business Services	Finance/Legal/Insurance	Public Services	Real Estate	Other
		A	B	C	D	E	F
Unweighted Base	1100	163	179	74	115	68	501
Base: All Respondents	1100	162	177	73	115	70	504
No, no policy exists	443	72	39	12	32	18	270
	40%	45%	22%	16%	28%	26%	54%
		BCDE		*		*	ABCDE
Yes we do have a policy, but not all employees are aware of it	152	21	31	14	20	10	56
	14%	13%	17%	19%	18%	14%	11%
			F	*		*	
Yes, and our policy is strictly adhered to by all employees	460	64	103	44	56	40	153
	42%	40%	58%	60%	49%	57%	30%
		F	AF	AF*	F	AF*	
Don't know	45	5	4	4	6	2	24
	4%	3%	2%	5%	6%	4%	5%
				*		*	
Sigma	1100	162	177	73	115	70	504
	100%	100%	100%	100%	100%	100%	100%
Summary							
Yes (Net)	611	85	133	58	77	49	209
	56%	53%	75%	79%	67%	71%	42%
		F	AF	AF*	AF	AF*	