



Project Manager

Our Requirements:

- Bachelor degree (Marketing, Sociology or Economic sciences will be considered as a plus);
- 2+ years of work experience in a multinational organization; experience in project management and/or market research area is a strong plus;
- Excellent planning, organizational and analytical skills;
- Good communication and stakeholder management skills;
- Budgeting and controlling skills;
- Very good English language skills – both written and spoken;
- Seek for “out of the box” solutions in different situations;
- Fast learner; Proactivity and ability to prioritize work;
- Very good computer and online knowledge - MS Office, Social Media.

Main Responsibilities:

- Manage the workload of internal projects;
- Set and manage client expectations;
- Consult both internal and external stakeholders for best practices;
- Communicate Global standards, workflows, guidelines to all participating parties – Local Ipsos Client Service teams, Hub, third party vendors & Client Teams (local & HQ);
- Coordinate internal (virtual) teams formed for various projects;
- To be the mediator between production and client – keep the information flow going. Be acquainted with Client specific requirements;
- Find feasible solutions in a variety of situations for both client and production teams (ad-hoc questions, additional deliverables, etc.);
- Administrative tasks related to Project Management details (KPIs, Projects Data Base, and etc.).

What we offer:

- “On the job” training
- Work in a dynamic and collaborative team of professionals;
- Learn new things on daily basis and up-skill yourself;
- Participate in different internal and external trainings and development programs;
- Get excellent remuneration package and additional benefits – Multisport cards, massages in the office, Food vouchers, Additional health insurance, Team events and others;
- Become part of excellent working environment in an international company with offices all over the world.

APPLY NOW AND GET THE CHANCE TO BE PART OF UNIQUE KNOW-HOW AND CULTURE!

