

APPLICATION FORM FOR THE PROTECTION OF PERSONAL DATA FOR RELATED PERSONS

PRELIMINARY INFORMATION:

I- Application Prerequisites

In order for the relevant persons to be able to apply to exercise their rights under the Personal Data Protection Law No. 6698, Ipsos Araştırma ve Danışmanlık Hizmetleri A.Ş. (Ipsos Turkey) must be the data controller regarding your personal data.

If Ipsos Turkey does not determine the purposes and means of processing your personal data, and is not responsible for the establishment and management of the data recording system in which your personal data is processed, your applications must be directed to the actual data controller who meets these conditions.

Applications must be made in TURKISH.

II- Application Channels

You can contact us via the address to get preliminary information before exercising your rights DPO.Turkey@ipsos.com under the Personal Data Protection Law No. 6698. **HOWEVER, FOR YOUR APPLICATION TO BE VALID WITHIN THE SCOPE OF THE LAW, IT MUST BE MADE THROUGH THE FOLLOWING CHANNELS.**

In writing	<p>It must be wet signed and should include the information and documents specified below with this application form.</p> <p>Written applications are submitted to the following address.</p> <p><i>Centrum Plaza A Block Aydınevler Sanayi Street No:3 Floor:6 34854 Küçükyalı-Istanbul</i></p>
By signing with a secure electronic signature via Registered Electronic Mail (KEP)	<p>It should include the information and documents specified below with this application form.</p> <p>It is submitted to the following KEP address.</p> <p>ipsosarastirma@hs02.kep.tr</p>
By methods that Ipsos may announce later	<p>These methods will be announced on the website.</p>
For applications to be made by proxy, with a notice to be issued through a Notary Public.	<p>It should include the information and documents specified below with this application form.</p> <p>Notices are submitted to the following address.</p> <p><i>Centrum Plaza A Block Aydınevler Sanayi Street No:3 Floor:6 34854 Küçükyalı-Istanbul</i></p>

III- Cases Where the Right to Apply Cannot Be Exercised

In the following cases, it is not possible to exercise the right to apply:

- The processing of personal data for purposes such as research, planning, and statistics by making it anonymous with official statistics.
- Provided that personal data do not violate national defense, national security, public security, public order, economic security, privacy, or personal rights, or do not constitute a crime, it may be processed for artistic, historical, literary, or scientific purposes, or within the scope of freedom of expression.
- The processing of personal data within the scope of preventive, protective, and intelligence activities carried out by public institutions and organizations that are assigned duties and powers by law to ensure national defense, national security, public security, public order, or economic security.
- The processing of personal data by judicial authorities or enforcement agencies in relation to investigation, prosecution, judicial proceedings or execution of sentences.

The right to apply cannot be exercised except for the right to request compensation in the following cases.

- The necessity of processing personal data for the prevention of crime or for criminal investigation.
- The processing of personal data that has been publicized by the data subject.
- The necessity of processing personal data by authorized public institutions and organizations, or by professional organizations having the status of public institutions, for the execution of supervisory or regulatory duties or for a disciplinary investigation or prosecution, based on the authority granted by law.
- The necessity of processing personal data for the protection of the State's economic and financial interests in relation to budget, tax, and financial matters.

IV- Application Fee

- As a principle, it is essential that the request of the Data Subject is concluded free of charge. No fee is charged for written responses up to 10 pages to the Data Subject's application.
- However, if the work and transactions required to conclude the request incur a cost, a processing fee of 1 Turkish lira may be charged for each page over 10 pages in written responses.
- In responses provided in non-written formats such as CD or flash drives, the fee that may be charged is determined not to exceed the cost of the recording medium used.
- If it is understood that the application was due to an error by Ipsos Turkey, the

fee received from the Data Subject will be refunded under this article.

V- Responding to Your Applications

Your applications will be duly responded to in writing at the address you provided for notification, or via an email to the email address you provided.

Requests included in your application will be concluded as soon as possible according to their nature and at the latest within 30 (thirty) days from the date your application is received by us.

VI- About the Application Form

The application form below has been prepared entirely to help you to carry out your applications in accordance with the Personal Data Protection Law No. 6698 (KVKK), correctly and fully, and to provide convenience to you.

Whether this form is used or not, it is mandatory that your applications include all the information and documents listed below, and in the absence of these, it will not be possible for your applications to be considered. In such cases, you will be informed at the latest within 30 (thirty) working days from the date your application is received.

Your applications, within the scope of Article 5/2 of the Personal Data Protection Law, will be kept in our records for at least 2 years along with all documents and information to the extent necessary for fulfilling our legal obligations, the establishment, use or protection of our rights.

APPLICATION FORM:

I- IDENTITY INFORMATION

Name - Surname of the Relevant Person	<u>Write</u>
For citizens of the Republic of Turkey, a photocopy of the Turkish ID number and a valid identity document	<u>Upload</u>
For foreigners, nationality, passport number, or identity number if available	<u>Write</u>
The relationship of the Relevant Person with Ipsos Turkey (e.g., research participant, customer employee, natural person supplier, visitor, former employee, etc.)	<u>Write</u>

II- CONTACT INFORMATION

Address of residence or workplace for notification purposes	<u>Write</u>
If available, the electronic mail address, phone, and fax number for notification purposes	<u>Write</u>

III- SUBJECT OF YOUR REQUEST

If you are using a form, please mark it, if not, indicate which of the following is applicable to your application in the "subject" section. It is possible for your application to contain multiple subjects.

	<u>Select</u>
To learn whether your personal data is being processed	
If your personal data has been processed, to request information regarding it	
To learn the purpose of processing personal data and whether they are used in accordance with their purpose	
To know the third parties to whom your personal data has been transferred domestically or abroad	
To request the correction of your personal data if it has been processed incompletely or incorrectly	

Name Surname:
Application Date:
Signature: